

Historic Appomattox Railroad Festival

Dear Parade Participants:

The Historic Appomattox Railroad Festival invites you to join other local organizations, civic groups, and individuals in making the annual HARF parade an event to remember. Mark your calendar for **Saturday, October 8, 2016**. The parade will begin at 9:30 am and travel through downtown Appomattox beginning at the Appomattox County Elementary School. Numbers will be assigned upon receipt of your application. **These numbers will be mailed out October 1 and need to be in the right hand corner of the vehicle participating in the parade for entrance into the parade parking lot. IF this number is not visible when your entry arrives, you will be placed at the end of the lineup. Please notify all persons riding with your entry of the entry number you have been assigned so they will know where you are in the lineup.** Parents riding with the entry may park at the front of the Elementary School in the lower parking lots; all other participants need to be dropped off. **Please make parents aware of this.**

Prizes will be awarded for the best entries in the following area:

-\$250 (1st place), \$125 (2nd place), \$75 (3rd place) amounts in the following:
Most Creative Float by any group or person(s).

Please mark on the entry form if you would like your entry to be judged.

* Conditions of Parade Participation:

- (1) The participating organization shall indemnify and hold harmless the Appomattox Town Council and/or the Historic Appomattox Railroad Festival from all claims for injury to or the death of any person and for damage to or the loss of any property arising out of or attributed directly or indirectly, in whole or in part, to the participation of the organization and its member participants in the parade.
- (2) Participants shall follow all instructions of the Appomattox Town Manager and/or the Historic Appomattox Railroad Festival, or their designees, including law enforcement officers, to ensure the parade takes place in an orderly fashion which does not endanger the health or safety of participants or spectators.
- (3) The individual(s) listed below as operators of the float, who are licensed driver(s), shall be the only person(s) operating the float. The float operator shall obey all traffic laws and, in addition, shall not exceed a speed of 5 miles per hour or the maximum safe speed for the conditions, whichever is less, during the parade. Floats are subject to inspection and approval by the Appomattox Town Manager and/or the Historic Appomattox Railroad Festival, or their designees, including law enforcement officers, who may remove a float from participation in the parade upon a determination that the operation, design or construction of the float constitutes or will constitute a hazard to the health or safety of participants or spectators.

(4) Participants shall not throw candy or any other items from the floats into the crowd, as this may create a risk of injury to spectators. If participants wish to distribute candy or other items, they shall hand the items directly to spectators. Participants shall not commit any acts that endanger the health or safety of participants or spectators. The Appomattox Town Manager and/or the Historic Appomattox Railroad Festival, or their designees, including law enforcement officers, may remove a participant or his/her organization from participation in the parade upon a determination that such participation constitutes or will constitute a hazard to the health or safety of participants or spectators.

(5) Only those individuals listed below shall be permitted to participate in the parade. No other participants shall take part in the parade without approval, in writing, by the Appomattox Town Manager and/or the Historic Appomattox Railroad Festival, or their designee prior to the beginning of the parade.

(6) By his/her signature below, the representative agrees to ensure that all participants in his/her organization comply with the conditions of parade participation listed above and, with proper lawful authority, binds his/her organization to such conditions.

(7) All horse entries shall provide their own equipment to clean up after their horses(s) before and after the parade. **Any horse and/or rider that CAN NOT control their horse during the parade route will be asked to exit the parade.**

(8) All entries with children participating shall have adequate adult supervision, as determined in the sole discretion of the Appomattox Town Manager and/or the Historic Appomattox Railroad Festival, or their designee.

(9) Elected officials and candidates for political office (collectively "politicians") are permitted to participate in the parade. However, politicians shall not display campaign signage during the parade except on the vehicle in which the politician is riding. Each politician participating shall be limited to one vehicle in the parade.

For more information, you can contact Tina Dunnam at 352-5600, (Monday-Friday).

Regards,
Tina Dunnam

2016 Parade Application

Date: Saturday, October 8, 2016

Time: 9:30 a.m.

Name of
Organization: _____

Contact
Person: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Cell Phone Number (Day of Parade): _____

Email address: _____

Type of Entry: _____

Number of Vehicles
and/or Participants: _____

_____ Yes, please judge my entry in Float category.

Please give a brief description of your entry _____

Name of Individual Who Will be Operating the Float

Please mail entries to:
Tina Dunnam
P.O. Box 2099
Appomattox, VA 24522

Signature

Date